

Online Payment Instructions

1. Go to the TouchBase Online Payment system here: <https://az-aguafria.intouchrecepting.com/>.
2. On the next page, SCROLL DOWN mid-way through the page to the “RETURNING USERS” section. (see below)

AGUA FRIA
UNION HIGH SCHOOL DISTRICT

AGUA FRIA UNION HIGH SCHOOL DISTRICT
All Students College and Career Ready

Welcome to Agua Fria Union High School District

Parents of Agua Fria Union High School District Students:

1st Time Users:

*You will need your ParentVUE username and password to access the payment portal account password. If you do not currently have a ParentVUE account and you wish to use the online payment portal, you will need to create a new account. To create your account, you will need to click on the [CLICK HERE](#) link to be taken to ParentVUE to setup your account.

To create your password, you will need to click on the [CLICK HERE](#) link to be taken to ParentVUE to setup your account.

- Select [Click here to create your account](#) to be taken to ParentVUE to setup your account.
- Enter your ParentVUE username (your email address) and press **Search**.
- Check the email associated with your ParentVUE account to set up your online payment portal account password.
- Return to this page and sign in under **Returning Users** using your ParentVUE username and the password you just created.

Password: [Click here to set your password](#)

**Please note that changing your ParentVUE password does not change your payment portal password.*

Returning Users:

User Name:

Password:

3. Enter your **student’s 5-digit student ID number** as the **USER NAME**
4. Enter your **student’s last name with the first letter capitalized** as the **PASSWORD** (Ex: “Smith”)
5. **Click on your student’s name** in the box under “Who Are You Shopping For?”

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Your Family Sign Out Contact Us Checkout

Who are you shopping for?

Student Name
DESERT EDGE HIGH SCHOOL Grade 12

6. Click on the **RED “View”** button to see any unpaid fines/fees.

Student Name

Attention: Student 30.00 in unpaid fines/fees. [View](#)

Shop

[Items At Student's School](#)

[Items At All Schools](#)

[Pay Fines/Fees](#)

7. Click the checkbox under the “Pay” column to select any fines/fees that you would like to pay:

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Your Family [Sign Out](#) [Contact Us](#) [Checkout](#)

Fines / Fees for

You must complete the checkout process for all **fines** before optional items will be available for purchase.

Type	Date	Item	Memo		Amount Due	Pay
Fee	1/5/2022	AgriScience I A		View	<input type="text" value="\$10.00"/>	<input type="checkbox"/>
Fee	1/5/2022	Fundamentals of Art		View	<input type="text" value="\$20.00"/>	<input type="checkbox"/>

[Pay Selected Fines/Fees](#)

[Help](#) | [Terms & Conditions](#) 1481 N. ELISEO FELIX JR. WAY, AVONDALE, AZ 85323 © 2022 InTouch Recepting. All rights reserved.

8. Then click the **BLUE** “Pay Selected Fines/Fees” button to go to your shopping cart. You may checkout from there in a typical online payment fashion.